

## Guest Reservation Request Form

Please fill in all blanks and check for accuracy

### Client Information

Date \_\_\_\_\_

Name \_\_\_\_\_ # of People in Party \_\_\_\_\_

Address \_\_\_\_\_

City, State, Zip \_\_\_\_\_

Phone (Home) \_\_\_\_\_ (Work) \_\_\_\_\_  
(Include Area Code)

(Cell) \_\_\_\_\_ (Fax) \_\_\_\_\_

Email Address \_\_\_\_\_

### Reservation Information & Rents Due

Rental Property Requested \_\_\_\_\_

Date of Arrival \_\_\_\_\_ Date of Departure \_\_\_\_\_

Nightly Rate \$ \_\_\_\_\_ Total Nights \_\_\_\_\_ Approx. Time of Arrival \_\_\_\_\_  
(Check in time is 4 p.m. MST)

Rent Subtotal \$ \_\_\_\_\_ (Nightly Rate x Total Nights)

+ Cleaning Fee \$ \_\_\_\_\_ (Call for Quote)

+ Brian Head BLF \$ \_\_\_\_\_ (Rental Subtotal + Cleaning Fee x 1.5%)

Lodging Subtotal \$ \_\_\_\_\_

+ Utah Sales & Accommodation Tax \$ \_\_\_\_\_ (Lodging Subtotal x 12.10%)

**Lodging Total** \$ \_\_\_\_\_

Security Deposit \$ \_\_\_\_\_ (Property Damage/Loss Deposit- Due at Time of Reservation)

Credit Card # \_\_\_\_\_ V# \_\_\_\_\_

Visa \_\_\_\_\_ Master Card \_\_\_\_\_ Amer. Express \_\_\_\_\_ Exp. Date \_\_\_\_\_

First 1/2 of Lodging Total \$ \_\_\_\_\_ Due by \_\_\_\_\_ (30 days prior to arrival date)

Second 1/2 of Lodging Total \$ \_\_\_\_\_ Due by \_\_\_\_\_ (14 days prior to arrival date)